

This form is for the use of Club Committees to report de-registrations and to request refunds associated with the de-registrations.

DO NOT USE THIS FORM TO DISPUTE INVOICES OR REQUEST ADJUSTMENTS IT'S FOR DE-REGISTRATIONS ONLY!

The following instructions should be read before submitting requests.

INFORMATION & INSTRUCTIONS

Submit a separate form for each de-registering player. DO NOT PUT MULTIPLE REQUESTS ON ONE FORM

PLAYER DE-REGISTRATION

This form is to be completed by the club surrendering the player, when a player is already registered with an N.F.A Club in the current year and wishes to de-register. Refer to the Registrar's Guidelines for closing dates for player de-registrations.

TO THE SURRENDERING CLUB

This form is to be completed by the club from which the player is leaving. In completing this form you are clearing the player of any debt to your club, including equipment.

DO NOT COMPLETE OR ISSUE THIS FORM IF THE PLAYER HAS FUNDS OR EQUIPMENT OUTSTANDING TO YOUR CLUB. Once completed, PRINT A COPY FOR YOUR RECORDS AND SUBMIT ONLINE BY CLICKING ON THE SUBMIT BUTTON AT THE BOTTOM OF THIS FORM.

Upon receipt of this form and the player ID card (if issued) are received we will process your de-registration refund. Clubs must not deliberately or un-necessarily delay the de-registration of players.

PLEASE INFORM THE PLAYER

The club member and/or the de-registering club must de-register in PlayFootball. The club must also de-register the member in iCompMan. Clubs should allow up to 14 days for a de-registration to be processed.

The player will not be able to register for a new club until they have been cleared through PlayFootball (which includes confirmation of de-registration by their club and by the Nepean FA in PlayFootball & iCompMan.

Their ID (if issued) must be returned to the Association. IF THE PLAYER INTENDS TO REGISTER FOR ANOTHER NEPEAN FA CLUB, THEY MUST NOT PLAY FOR THEIR NEW CLUB UNTIL THE NEW REGISTRATION HAS BEEN PROCESSED & A NEW ID CARD HAS BEEN ISSUED. FINES & LOSS OF POINTS APPLY IF YOU IGNORE THIS RULE.

Please refer to the Registrar's Guidelines for information of what type of De-Registration qualifies for a refund of fees.